



14 Cormorant Street, Crystal Park, Benoni, 1501
T +27 (0)11 968 1827 / E babbelbekkies14@gmail.com
WhatsApp +27 (0)72 724 8252
BBKS Properties (Pty) Ltd t/a Babbelbekkies
Registration No. 1995/008341/07

**AGREEMENT ENTERED INTO BETWEEN
BABELBEKKIES NURSERY SCHOOL
(HEREINAFTER REFERRED TO AS "BABELBEKKIES")
AND
PARENT/GUARDIAN OF THE CHILD MENTIONED BELOW**

With this, I/we (parent(s)/guardian(s) full names and surnames),

_____ of (residential
address) _____

_____ as parent/guardian of (child's full names and surnames),

_____ born on ____/____/____ (dd/mm/yyyy)

(hereinafter referred to as "the child"), is applying for the child at Babbelbekkies, a private school located at 14 Cormorant Street, Crystal Park, Benoni 1501 to register for the calendar year 20____.

Guidelines for completing and signing this contract

1. No changes may be made to the contract.
2. Each page must be initialed at the bottom right corner by the parent, each witness, and Babbelbekkies' authorized person.
3. Copies of parents' ID documents as well as the authorized persons who may collect the child from Babbelbekkies must accompany the contract.
4. A copy of the child's birth certificate and immunization card must also accompany the contract.
5. The contract must be fully completed and signed by the parent and witnesses and submitted to the office before the child's first day of school at Babbelbekkies.



JOINING FEE FOR NEW CHILDREN

A joining fee is payable upon signing of the contract. The joining fee is non-refundable.

RE-REGISTRATION FEE FOR EXISTING STUDENTS

The parent/guardian must re-register the child annually for the following year, if he/she will be attending Babbelbekkies. Re-registration fees for the next calendar year are payable annually before December and are non-refundable.

MONTHLY FEES

- The monthly fees are determined annually by the Management of the school and we rely on parents to loyally pay their child's monthly school fees as it is Babbelbekkies' only source of income. Babbelbekkies do not receive any government funding.
- ***The monthly fees are payable in advance on the 1st day of each month. If payments are not made on the 7th day of the month, you pay your school fees in arrears.***
- The parent/guardian undertakes to pay the full fee for the closing period in December/January each year, even if the school is closed for the festive period of 3 weeks. The monthly fee is payable in full regardless of whether the child is absent during the month for whatever reason.
- Babbelbekkies has the right to deny entry if a child's school fees are in arrears. Any accounts that remain unsettled once a child leaves the school, will be handed over for debt collection and the parents will be fully liable for the 20% collection fees that will be charged additionally to your account.
- Fees are adjustable with 1(one) month's notification in advance.

- Payments can be made by card facilities in the office or via EFT/ATM deposit. Please limit cash payment!
- Banking details for payment of fees:
 - Absa Bank
 - Babbelbekkies Nursery School / R Greeff
 - Account nr.: 220-152-693
 - Branch code: 630-242
 - Use your child's name and surname as reference.

FEES STRUCTURE FOR 2025

Registration fee (new enrolments)	R	1 000,00
Re-enrolment fee (existing students)	R	500,00
<i>Fees charged for 12x months (Jan-Dec)</i>		
- Monthly school fees per child (babies - Grade R)	R	2 100,00
<i>R400 discount applies for 2x or more siblings:</i>		
- Monthly fee for 2x siblings	R	3 800,00
Single day (any age group)	R	300,00
<i>Should a parent pay the school fees for the year upfront before end of February 2025, parents get discounted with 1 (one) month's fee; therefore only pay for 11x months</i>		
Toy fund fee (annual payment - baby & toddler section)	R	750,00
Stationary fee (annual payment - 3yrs to Grade R)	R	750,00
Grade R book	R	200,00



RESPONSIBLE PERSON/S FOR THE PAYMENT OF THE CHILD'S SCHOOL FEES

Details:

1. Name and surname: _____

Relation to child: _____

Telephone: _____

Email: _____

2. Name and surname: _____

Relation to child: _____

Telephone: _____

Email: _____

STATIONERY/ TOYFUND

Babbelbakkies supply all the children's stationery and educational toys/ instruments used in the classroom for the year. Parents undertake to pay the annual fee for the child's stationery before end of February.

MATTRESS

Included in the child's registration fee, Babbelbakkies will provide a mattress for your child to sleep on daily during nap time. The mattress will remain the property of Babbelbakkies.

MONTHLY REQUIREMENTS

Each child must bring the following items to class monthly – teachers keep record to ensure everyone bring theirs.

- 2x rolls toilet paper, 1x box facial tissues, 1x pack 80's wet wipes

Initial: _____



SCHOOL TIMES

- The school opens at 06:30 and closes promptly at 18:00.
- Please ensure your child arrives at school on time to avoid disruption of the class routine, which starts between 08:00 to 08:30.
- Should you fetch your child after hours, a fine of R 100.00 per child is charged immediately at 18:05, thereafter an additional R100 for every 15 minutes that passes. Fine money is payable immediately to the teacher on duty.
- Children must be left in the care of a Babbelbekkies staff member – DO NOT let your child walk alone from the car to the gate especially not across the road.
- Under no circumstances will children be given to a stranger or a minor.
- If you find that you have a problem collecting the child, please notify us telephonically if you have arranged with a taxi, other family member or a friend to transport your child.

SCHOOL HOLIDAYS AND PUBLIC HOLIDAYS

Childcare does not take place over weekends or on public holidays. At Babbelbekkies, public holidays are handled in the same way as the Gauteng Department of Education (GDO) do with public schools; if a public holiday falls on a Thursday/Tuesday, the school will be closed on the Friday/Monday. The school closes in December/January as communicated in the beginning of the year. Babbelbekkies will remain open during the school holidays at the end of each term.

SCHOOL ATTENDANCE

- If your child is absent for more than three days, you must inform the school.

- Children who attend school irregularly, cannot expect to receive a progress report.
- When a child leaves school, the parents must please give written notice one calendar month in advance.
- The parents of a child undertake to not give notice to withdraw the child from school during the month of November (regardless of whether the child returns or will be going to primary school the following year).
- Last date on which notice of withdrawal can therefore be given is October 1st for end of October and December 1st for end of December. NO exceptions will be made to this rule.
- Please note that every child's application expires at the end of every year. Parents must therefore reapply annually for the following year.

CURRICULUM

- We follow the ECD CAPS curriculum teaching plan with different fun themes for learning every week.
- Babbelbekkies is a Christian school; we participate in faith-based activities such as prayer, Bible stories/ songs, celebration of special days (Easter, Ascension, Christmas etc.)

DISEASES

- Children with infectious diseases may **not** attend school during the period of their illness, as we need to prevent the spread of illness between children and staff.
- If a child is taken to the doctor, please ensure to obtain a note from the doctor indicating when it is safe for the child to return to school, either immediately or within a specified period (regardless of whether medication has been prescribed or not).

- Children may only return to school after 24 hours of using antibiotics.
- When the parents are informed telephonically of a sick child, the child must be collected as soon as possible.
- Medicine must be **clearly labelled** and handed to the relevant staff member, with a medicine dosage slip completed (obtained from the office/ teacher)
- Medication is only administered in the afternoons after meals.
- No vitamin supplements and suppositories are administered by staff.

INJURIES

All possible arrangements are made for the safety of your child. All serious injuries are recorded in the Incident File and parents are immediately notified of serious injuries.

BIRTHDAYS AND TOYS

- A birthday is a big event in a child's life and parties are therefore encouraged. Parents are welcome to send cake/ cupcakes/ party packs to class on your child's birthday. Class parties are held at 10am – please ensure to have the party items at school before 10am.
- No **toys/jewelry** may be brought to school – it breaks, gets lost, and causes disagreement among the children. The parent/guardian notes that Babbelbakkies cannot be held liable for the loss or damage of any property or possessions that the child brings to school.

MEALS

- Breakfast is served only between 08:00 and 08:30 - children should please be on time.
- Midmorning snack served at 10:00



- Lunch is served according to the class's day program (between 11:30 to 12:30).
- Afternoon snacks 14:00 – PARENST MUST PACK IN THE CHILD'S BAG DAILY

CLOTHING

- ***All bags, clothing and personal items must be clearly marked.***
- An extra set of clean clothes in the child's bag is a must, in case of an "accident".
- No fantasy costumes such as cloaks, masks, fantasy dresses or high heels are allowed.
- Girls must always wear pants or tights underneath their dresses.
- ***Every child must have a Babbelbekkies shirt to wear every Friday to school, and on special occasions. Please order one for your child for R200 at the office.***

PERSONAL INFORMATION

- Every parent is responsible for updating their contact details at the office should it change. We need to have valid contact numbers for every parent/ guardian as well as an email address as all monthly statements are sent via email only.
- You also need to update any information (updated birth certificates, new allergies or problems, withdrawing your child from crèche etc.) regarding your child at the office, not only to his/her teacher.

COMMUNICATION

- Parents are requested to phone (011 968 1827) or WhatsApp (072 724 8252) or email (babbelbekkies14@gmail.com) the office for any enquiries or assistance and NOT any of the staff members on their personal cell

phone numbers. Staff members will strictly not be bothered/contacted after hours. Please respect their privacy.

- Mainstream communication will be done from the individual class WhatsApp groups.
- At least one parent of each child to be on the group to stay informed of important information and newsletters.
- We encourage parents to please like and follow our Facebook Page and leave us a review on Google Business.

MAINTAINING DISCIPLINE

The following procedures are followed if it is necessary to discipline a child at school:

- Warning – consequence for your actions.
- "Time Out" – in class, within staff member's field of vision, period is age-relevant.
- Taking away privileges – as long as it does not deprive the child of learning.
- Principal's office – when the child persistently disrupts the class.
- Contact parents – cooperation between staff and parents to resolve situation.

INDEMNITY

The parent/guardian undersigning this contract hereby indemnifies Babbelbakkies Nursery School and its affiliated staff members against and including (without limiting the generality of the foregoing) loss, damage, illness, injury, trauma or death obtained by the registered child while attending the Babbelbakkies Nursery School, as well as any claims related to the aforementioned.



Herewith I declare as undersigned parent/guardian, that I leave my child at Babbelbakkies on my own risk. Babbelbakkies will also not be held responsible for any child's transport arrangements to and from Babbelbakkies' facilities, or any loss, damage or injury obtained during transportation.

Should any injuries or accidents occur on the premises, we will immediately take the necessary care of your child. Parents will be informed telephonically to fetch the child from Babbelbakkies immediately. Babbelbakkies will not be held responsible for any medical claims resulting from any such injuries.

BREACH OF CONTRACT

If the parent/guardian commits breach of contract in respect of any of the terms of this agreement and fail to remedy that breach of contract within 7 (SEVEN) DAYS, after a written reminder to do so, Babbelbakkies will be entitled to cancel this agreement, recover loss/ damages from the parent/guardian that Babbelbakkies might have suffered as a result of the parent/guardian's actions.

The parent/guardian hereby acknowledges that such amount will be reasonable and equitable.

DOMICILIUM CITANDI ET EXECUTANDI

The parent/guardian chooses his *domicilium citandi et executandi* for all purposes of this agreement, as set out on the first page of this agreement. Any notice or documents to be signed addressed to the parent/guardian shall be deemed to be received by him/her:

- On the date of delivery, if by hand at the parent/guardian's *domicilium citandi et executandi*; Or
- 7 (SEVEN) DAYS after such notice has been sent by registered mail to the parent/guardian's *domicilium citandi et executandi*.

The parent/guardian will be entitled to change his *domicilium citandi et executandi* to any address in South Africa, by means of a written notice to Babbelbakkies.



Babbelbakkies chooses its *domicilium citandi et executandi* for all purposes of this agreement, as set out on the first page of this agreement. Babbelbakkies shall be entitled to change its *domicilium citandi et executandi* to any address in South Africa, by means of a written notice to the parent/ guardian.

SIGNING AND VALIDATING OF THIS CONTRACT

Thus accepted and signed by the parent/guardian at Benoni on
the ____ day of _____ 20____

Parent/Guardian

Witness 1

Thus done and signed by the principal/ deputy of Babbelbakkies at Benoni on
the ____ day of _____ 20____

Principal/ Deputy

Witness 1



14 Cormorant Street, Crystal Park, Benoni, 1501
T +27 (0)11 968 1827 / E babbelbekkies14@gmail.com
WhatsApp +27 (0)72 724 8252
BBKS Properties (Pty) Ltd t/a Babbelbekkies
Registration No. 1995/008341/07



PERSONAL INFORMATION AND MEDIA RELEASE FORM (POPIA)

I, _____, parent of _____ hereby give consent to being added to a WhatsApp group for communication purposes between myself and the school.

I hereby acknowledge that my personal information (being my name and cellphone number) will be noticeable to any person on this group.

I hereby give/deny consent that my child's photo may be shared on our social media platforms (Facebook, class WhatsApp groups) – please tick the boxes below.

I agree not to make use of such personal information (name, number or photos) for whatever reason, without obtaining the consent of the relevant person.

**** PLEASE TICK ONE OF THE FOLLOWING BOXES:**

☐

my child's photo CAN be shared on social media platforms.

☐

my child's photo SHOULD NOT be shared on social media platforms.

Date: _____

Signature: _____



MEDICINE ADMINISTRATION PERMISSION SLIP

I, _____, parent of _____ hereby give written consent and disclaimer for the administration of the following medicine in the required prescribed dosage indicated on the container as and when necessary.

I understand that this medicine will only be given to my child once a day and if the symptoms does not subside, I must fetch my child from school as soon as possible.

Please tick the boxes of the medicine the staff of Babbelbekkies are permitted to give your child when necessary:

- ☐ Panado Syrup (for pain and fever)
- ☐ Allergex Syrup (for allergy symptoms)
- ☐ Buscopan Syrup (for tummy aches)

Date: _____

Signature: _____



BABELBEKKIES KLEUTERSKOOL CUM CRECHE

DETAILS OF CHILD:

SURNAME_____

FULL NAMES_____

PREFERRED NAME_____ GENDER_____

DATE OF BIRTH _____

RESIDENTIAL ADDRESS_____

_____ CODE _____

DETAILS OF PARENTS / GUARDIAN:

FATHER NAME & SURNAME_____

NAME CALLED_____ ID NUMBER_____

NAME OF EMPLOYER _____

OCCUPATION_____

TEL _____ CEL _____

EMAIL (compulsory for monthly statements)_____

MOTHER NAME & SURNAME_____

NAME CALLED_____ ID NUMBER_____

NAME OF EMPLOYER _____

OCCUPATION_____

TEL _____ CEL _____

EMAIL (compulsory for monthly statements)_____



OTHER CHILDREN IN THE FAMILY:

NAME DATE OF BIRTH GENDER

HOME LANGUAGE _____ RELIGION _____

MEDICAL REPORT:

CHILD'S GENERAL HEALTH _____

CHILD DISEASES (IF HAD, WHICH) _____

ALLERGIES (IF ANY, WHAT) _____

ANY PROBLEMS _____

IS ABOVE CHILD (OWN, ADOPTED ETC) _____

REFERENCE (FAMILY/FRIEND TO CONTACT IN CASE OF AN EMERGENCY):

NAME _____ RELATIONSHIP _____

RESIDENTIAL ADDRESS _____

TEL (W) _____ (H) _____

WHO WILL FETCH THE CHILD? _____

WHERE DID YOU HEAR ABOUT US? _____

I, the undersigned parent/ guardian, hereby declare that the above personal information is true and correct in every aspect.

FATHER _____ MOTHER _____